



2011 Vendor Information

FESTIVAL DATES, TIMES AND SITE ACCESS

Saturday July 30th Noon to 8pm and Sunday July 31st Noon to 6pm

- Vendors can access the site beginning at 9am on Saturday and Sunday.
- No vehicles should be on site except to unload. Please find your vendor spot, quickly unload and proceed to the vendor parking area before proceeding with site set up. One parking stall per vendor is supplied.
- Vehicle access to and from the site is restricted between 11am and 8pm on Saturday and 11am and 6pm on Sunday.
- Parking pass, booth number, site map with locations and instructions will be mailed to you in advance of the festival.

STREET ACCOMMODATIONS AND GENERATORS

Booth sizes are 10' X 10'. Our goal is to have NO generators on the site! Electrical panels are located in the alleyway on each side. Bring sufficient electrical extension cords. There is no water (potable or other) available on site.

SITE SECURITY

There will be security on site for the festival; however, CentreFest requires that all product and display, including tents, be removed from the site overnight. Ample time for set-up will be provided each day.

VENDOR REQUIREMENTS

- Vendors must provide their own equipment, extension cords, tables, chairs and tents/canopies must be weighted to withstand inclement weather.
- All vendors are responsible for the garbage in their area as well as recycled bottles and/or cans.
- The applying vendor must exhibit for sale only the items for which they were screened and accepted.
- Only registered food vendors can sell pop, water or other beverages.
- Vendors may not sublet, assign, donate or trade their assigned space.
- No loudspeaker, amplified or other sound device can be used on site.
- All activities must be conducted within the assigned space.
- It is the vendor's responsibility to have adequate liability insurance coverage.
- CentreFest has pledged to be as "green" as possible. We encourage the use of paper or plastic. To discourage styrofoam waste, Food vendors will be charged an additional \$100 if using Styrofoam. Please add to fees.

RAIN OUT PROCEDURE

CentreFest is an outdoor festival and will proceed rain or shine. No refunds will be made due to inclement weather or a vendor's decision not to participate.

EARLY WITHDRAWAL OR NO SHOWS

All vendors choosing not to participate on the second day of the festival or leave early will not be invited back. Any vendors who do not show up, regardless of cause, will not be refunded booth fees.

REFUND POLICY

We understand that occasionally a vendor will need to withdraw from the festival after having been accepted. You will be refunded 100% of your vendor fees if you notify the Vendor Committee by 12 pm, June 30, 2011, firm. After this date, all application fees are non-refundable.

DISCLAIMER

- CentreFest cannot be held responsible for any lost or stolen items before, during or after the festival.
- CentreFest and the Vendor Selection Committee reserve the right to decline an application.
- CentreFest will designate vendor booth space locations and reserves the right to relocate vendors if required.
- CentreFest reserves the right to sell merchandise.