

CentreFest 2022 Vendor Application

Festival Dates: Saturday, Sept 3: 1 pm to 8 pm
 Sunday, Sept 4: 1 pm to 6 pm

The Vendor Selection Committee gives priority to past vendors who abide by our Rules and Regulations. We try to ensure vast selection of food and goods for the best festival experience possible and reserve the right to decline any application.

Food & Beverage Vendors*	Street Market Vendors	Interactive Artist Vendor	Arts Market Vendors
All food-related sales include mobile unit, ice cream, beverage or pre-packaged foods One 10' x 10' (units exceeding 10' in length must pay additional \$20/ft.)*	All vendors not in other categories, including import goods, clothing, etc. One 10' x 10'	Face-painters, caricaturists, tattoo and balloon artists, etc. One 10'x10'	Those selling ALL handmade wares. One 10' x 10'
\$ 525.00* includes GST**	\$ 260.00 includes GST	\$260 includes GST	\$ 125.00 includes GST

** Only registered food vendors will be allowed to sell food or beverages on site.

Contact Name:	Business Name:	
Address:		
Telephone:	Email:	Web site:
Menu Items with Prices OR Detailed Description of Products/Services with Price Range: Attach sheet if more space required.		
How long is your anticipated set up requirement? (ex: 1 hour) Please indicate: _____.		
No power will be accessible during this event. Food Trucks are required to bring their own generators.		
Vendor type: Food vendor \$500 _____ Additional length of unit above 10' = _____ Street Market Vendor \$250 _____ Interactive Artist Vendor \$250 _____ Arts Market Vendor \$100 _____ Total = \$ _____	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard Card # _____ Expiry Date: _____ Card Holder's Name: _____ Signature: _____ Cheque No: _____ (made payable to Red Deer Summer Centrefest Society)	Upon vendor approval, payments can also be sent via e-transfer to office@centrefest.ca . Please indicate "vendor market payment " and your business name in the payment notes. For deposit password please use: festival2022
AHS Food Permit Number (if applicable):	Total Due and Included:	Office Use:

For credit card payments please call 403 598 7262. We will process by phone and email your receipt of payment.
 Please DO NOT email your credit card information.

APPLICATION DEADLINE: Sunday, July 31, 2022.
CONFIRMATION TO NEW VENDORS: Tuesday, August 9th, 2022

**** IF YOU ARE A RETURNING VENDOR WITH NO COMPLAINTS OR ISSUES, YOU WILL BE NOTIFIED IMMEDIATELY AND YOUR CHEQUE WILL BE DEPOSITED UPON RECEIPT.**

CentreFest 2022 Vendor Information

FESTIVAL DATES, TIMES AND SITE ACCESS

Saturday Sept 3: 9am to 9 pm and Sunday Sept 4th 9am to 7 pm. (Run times are Saturday 1 - 8pm, Sunday 1 - 6 pm)
Vendors must provide their own equipment, tables, chairs and tents/canopies. Electrical service is not available at this event. Generators will be required for Food Trucks. Vendors who require a food-related permit are responsible for securing and displaying their permit.
(Contact Alberta Health Services at 403-356-6366.)

All vendor booths must remain open during the **entire** festival. CentreFest is an outdoor festival and will proceed rain or shine. Vehicle access to and from the site is restricted between Noon and 9 pm on Saturday and between Noon and 7 pm on Sunday. **Absolutely no vehicles can be pulled onto site in the evening until authorized to do so.** One parking stall per vendor is supplied.

- Vendors can access the site beginning at 9 am on Saturday and Sunday. Vendors will be contacted with staggered entry times, based on your timeline needed for set up.
- No vehicles should be on site except to unload. Please find your vendor spot, quickly unload and proceed to the vendor parking area before proceeding with site set up. One parking stall per vendor is supplied.
- Vehicle access to and from the site is restricted between Noon and 9 pm on Saturday and between Noon and 7:00 pm on Sunday.
- Parking pass, booth number, site map with locations and instructions will be mailed to you in advance of the festival.
- Booth sizes are 10' X 10'. Units exceeding 10' length will pay an additional \$20/foot - all units will be measured before entering. If your unit exceeds what you have paid for, you must pay prior to setup. No exceptions.
- No water (potable or otherwise) will be available on site.
- Absolutely no dumping of waste will be allowed on site. Assigned dumpsters are brought in specifically for this event and must be utilized by food vendors.

SITE SECURITY

There will be security on site for the festival however CentreFest requires that all product and display be removed from the site overnight. Ample time for set-up will be provided each day.

VENDOR REQUIREMENTS

- Vendors must provide their own equipment: tents, tables, chairs. Tents/canopies must be weighted with 50 lbs per tent leg minimum to withstand inclement weather.
- All vendors are responsible for the garbage in their area as well as recycled bottles and/or cans.
- The applying vendor must exhibit for sale only the items for which they were screened and accepted.
- Only registered food vendors can sell pop, juice or other beverages. Absolutely no water sales are allowed by vendors.
- Vendors may not sublet, assign, donate or trade their assigned space.
- No loudspeaker amplified or other sound device can be used on site.
- All activities must be conducted within the assigned space.
- It is the vendor's responsibility to have adequate liability insurance coverage.

RAIN OUT PROCEDURE

CentreFest is an outdoor festival and will proceed rain or shine. No refunds will be made due to inclement weather or a vendor's decision not to participate.

EARLY WITHDRAWAL OR NO SHOWS

All vendors choosing not to participate on the second day of the festival or leave early will not be invited back. Any vendors who do not show up, regardless of cause, will not be refunded booth fees.

REFUND POLICY

You will be refunded 100% of your vendor fees if you notify the Vendor Committee by 12 pm, **August 19, 2022**, of your cancellation. After this date, all application fees are non-refundable.

DISCLAIMER

- CentreFest cannot be held responsible for any lost or stolen items before, during or after the festival.
- CentreFest and the Vendor Selection Committee reserve the right to decline an application.
- CentreFest will designate vendor booth space locations and reserves the right to relocate vendors if required.
- CentreFest reserves the right to sell merchandise.

CONTACT INFORMATION

CentreFest Street Performer Festival
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